



Branch Office:

Existing client: ☐ New client: ☐

Passport
photo
(2 nos)

APPLICATION FOR OVERDRAFT LOAN (Tick the appropriate)

PROPOSAL ☐ **ENHANCEMENT** ☐ **RENEWAL** ☐

1. PERSONAL DETAILS

Name	_____	Application Date	_____
Date of Birth	_____	Father's Name	_____
C.I.D Card No.	_____	House No.	_____
Thram No.	_____	Thram Holder Name	_____
Village	_____	Geog	_____
Dzongkhag	_____	Marital Status	_____
Name of Spouse	_____	Spouse C.I.D Card No	_____
Contact Person	_____	Name & Address	_____

2. MAILING ADDRESS

Business / Present Address	Telephone No.	
	Mobile No.	
	Fax No.	
	Email Address	

3. BUSINESS DETAILS (if any)

Nature of Business	License No.	Location of Unit	Ownership Type



4. LOAN DETAILS

OD Loan Sanctioned	Loan Balance (Nu.)	Date of Sanction	Security Details

5. JUSTIFICATION FOR OVERDRAFT RENEWAL

6. NEW / ENHANCEMENT OF OVERDRAFT (please justify with supporting documents)

Loan Amount (Nu.)

Purpose / Project

Interest rate option (select one): ☐ Fixed Interest Rate ☐ Floating Interest Rate

7. SECURITY DETAILS (please specify)

8. REPAYMENT SOURCES

Business Income (Nu.)

Other Income (Nu.)

Rental Income (Nu.)

Salary (Nu.)

9. DETAILS OF EXISTING LOANS WITH BDBL & OTHER FINANCIAL INSTITUTIONS (if any)

Type of Loan/Guarantee	Financial Institution	Account Number(Optional for other FI's)	Sanctioned Amount	Outstanding Loan	Maturity Date	Current Status
Total exposure						

10. LIST OF DOCUMENT TO BE SUBMITTED

Photocopy of C.I.D

Photocopy of Renewed License

Ownership Certificate (if the Security is Land)

Photocopy of Work or Supply Order (Compulsory Submission for all)

Photocopy of CDB License

Stock Statement / Statement of Accounts

Import Approval from Ministry of Economic Affairs



Consent Clause

The Parties hereunto in their respective capacities as hereinabove mentioned do hereby declare that all the information furnished herewith is correct to the best of my/our knowledge and ability and do hereby consent to disclose and share all or such information required by the corporation to do such acts, deed or things that are deemed necessary to facilitate Credit Information Bureau to ascertain accuracy/ correctness of information. The parties hereunto mentioned do hereby give consent to use my / our demographic and credit information by the Credit Information Bureau and other credit reporting entities.

I hereby, further agree and authorize the bank to register the asset which I pledge as collateral:

- A. Movable assets with Central Registry System for secured Transaction (CRST)
- B. Immovable assets in LMS/with relevant agency for secured transaction

**Affix
Legal
Stamp
(Nu. 10)**

Signature/LTI of Applicant

FOR BDBL OFFICIAL USE

Project Officer's recommendation for renewal:

Prepared by:

Approved by: