

**Annexure 6 - Standing Instruction**

**Date:**

--	--	--	--	--	--	--	--	--	--

**The Chief/ Branch Manager  
Bhutan Development Bank Ltd**

.....

**Subject: Standing Instruction.**

**Sir/ Madam,**

The undersigned holding CID No. .... hereby request you to kindly maintain a standing instruction from my Savings Account No. ....to the below mentioned account number(s) for collection of Monthly/Quarterly/Half-yearly/Yearly starting from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_\_. Details of the accounts are as follows:

Account Name	Account Number	Amount (Nu.)

Therefore, I hereby authorize the bank to debit Nu. \_\_\_\_\_ (Ngultrum \_\_\_\_\_) only from my above saving account and I undertake to maintain sufficient fund balance on the date of standing instruction execution.

Thanking you for your kind support and co-operation as always.

**Yours Sincerely,**

<b>Name:</b>	<b>Signature:</b> <table border="1" style="display: inline-table; vertical-align: middle; margin-left: 20px;"><tr><td style="padding: 5px;">Affix Legal Stamp</td></tr></table>	Affix Legal Stamp
Affix Legal Stamp		
<b>Mobile No.:</b>	<b>Date:</b>	

**For Bank Use Only**

<b>Processed By :</b>	<b>Verified By :</b>
<b>User ID :</b>	<b>User ID :</b>
<b>Date :</b>	<b>Date :</b>