Date:-
INTER-OFFICE MEMO
To: The Accounts Section, TMB, BDBL
Ref: DEBIT AUTHORIZATION
As requested we are going to issue a PDPL Chaque hook as follows
As requested, we are going to issue a BDBL Cheque book as follows
To Mr. /Ms./ Mrs
For Account No
No. of Cheques 25 Leaves 50 Leaves (Tick the appropriate)
Therefore, please debit Nu/- only to the above A/C, towards cheque issuance charges.
Signature of PSO/CSA: Signature of client Name of PSO/CSA:

Date:-
INTER-OFFICE MEMO
o: The Accounts Section, TMB, BDBL
ef: DEBIT AUTHORIZATION
s requested, we are going to issue a BDBL Cheque book as follows
o Mr. /Ms./ Mrs
or Account No
Io. of Cheques 25 Leaves 50 Leaves (Tick the appropriate)
herefore, please debit Nu/- only to the above A/C, towards cheque issuance charges.
Signature of PSO/CSA:
ignature of client Name of PSO/CSA: