



OFFICE USE ONLY

Attachment III

Date Received (dd/mm/yy):

Application Registration Number.....

EMPLOYMENT APPLICATION FORM

**Please
Affix Your
Passport
Photo here**

1. Please answer each column fully and neatly in your own handwriting.

2. Please tick in the boxes wherever applicable.

POSITION APPLIED FOR:

PERSONAL INFORMATION:

Name (as in CID) : FIRST MIDDLE SURNAME/LAST NAME

☐

Male

☐

Female

Citizen Identity Card No: Date of Birth:(dd/mm/yy)

Permanent address:

Village : Gewog : Dzongkhag :

Present Address:

..... Phone/Mobile No: Email:



EDUCATION BACKGROUND:

QUALIFICATION	SCHOOL/COLLEGE/UNIVERSITY	YEAR OF COMPLETION

SKILLS AND EXPERTISE:

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.....

PLEASE WRITE ‘NA’ IF NOT APPLICABLE.

Specify clearly in case of work experience.

ORGANIZATION	DESIGNATION	PERIOD (MM/YY)		REASON FOR SEPARATION
		from	to	



APPLICATION DOCUMENTS CHECKLIST:

The application must include the following document which is compulsory

- ☐ 1. Employment Application form.
- ☐ 2. Curricular Vitae/Resume
- ☐ 3. One number of passport size photo
- ☐ 4. Copy of Citizenship Identity Card.
- ☐ 5. Copy of Academic Transcript/Mark Sheet.
- ☐ 6. Valid Copy of valid Security Clearance Certificate
- ☐ 7. Work Experience Certificate/letter with valid documentary proof/evidence to show 15 years of working experience in Banking or Financial Sector.
- ☐ 8. Valid Medical Certificate not exceeding 6 months from the date of issue

- Please ensure that required documents are submitted along with the application form.
- Please note that the documents once submitted to the Bank for the purpose of recruitment shall not be returned to the applicants in any case.

My signature confirms that all the information contained in my application and documents, is to the best of my knowledge, legal, accurate and complete. In case the Bank finds that the information given by me is illegal, not accurate and incomplete, the Bank shall have the right to disqualify my candidature at any time without any notice.

Place:

Date:..... Signature:.....