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Bhutan Development Bank Limited
"Your Development Partner"

BDBL/HRM/11/2018/2013

28th May 2018

Internal Job Posting

The 148th Board Meeting convened on May 19, 2018 decided to announce the vacant positions of General Manager, Banking Department.

Interested officials fulfilling the below mentioned criteria may kindly submit the duly filled and signed internal job applications (Annexure 3.3: Internal Job Application) with the immediate supervisors' recommendation to HRM on or before 11th June 2018.

- i. Employees next in line of position or equivalent positions with the required qualification and experience as per the Bank Cadre may apply for a new position/vacant position within the Bank;
- ii. Shall be in their present position for at least two years' experience in order to apply for the next higher grade;
- iii. In the event, there is no candidate forthcoming, HR committee can appoint a suitable officiating candidate for the post for a maximum period of six months within which the position has to be filled up;
- iv. The number of eligible candidates applying for the vacant post shall be equal or more than the vacant post. If the candidates are less than the vacant post no selection process shall be carried out. However, HR shall cancel and re-announce the vacancies;
- v. An employee wishing to apply for the vacant post/new position shall have no pending adverse record and obtain internal audit clearance;
- vi. An employee must have received at least an overall average rating of "75%" on their last two years' performance evaluation;
- vii. Rural posting may be an added advantage; and
- viii. Interview committee members set the benchmark for minimum cut off point for the selection.

Kindly comply with the deadline and submit the filled up internal Job Application along with your CV without fail.


Ugyen Dhendup
Offtg. Chief Executive Officer
CC:

1. Honorable Chairman, BDB, Board of Director
2. Chief Executive Officer, BDB for information
3. Dy. Chief Executive Officer (Operations) for kind information